



**Dr. YSR UNIVERSITY OF HEALTH SCIENCES: A.P: VIJAYAWADA – 520 008**

**NOTIFICATIONNO.48/MII/2024, Dt.12.03.2024**

**(Limited/General Recruitment)**

**DIRECT RECRUITMENT FOR THE POST OF ASSISTANT LIBRARIAN**

**PARA – 1:**

1. Applications are invited online through University Website from <https://apysruhsjar.aptonline.in/> eligible candidates for the post of Assistant Librarian from **15/03/2024 to 06/04/2024 up to 06.00PM.**

The last date for payment of fee is 05.04.2024 up to 06.00 PM.

APPSC will conduct written examination to the post of Assistant Librarian in Dr. YSR UHS.

2. Eligible candidates shall apply online after satisfying themselves as per the terms and conditions of this recruitment notification. Any application sent through any mode other than the prescribed online mode will not be entertained under any circumstances. Submission of application form by the candidate is construed as he / she read the notification and shall abide by the terms and conditions laid down there under.
3. The applicant shall login to Dr. YSR UHS Website. Once applicant registers his/her particulars, a user ID is generated and sent to his/her registered mobile number and email ID.
4. The Date of written examination will be announced in due course.
5. In respect of written examination, the objective type examination will be held in Computer Based Test (CBT)

Details of vacancies:

Sl.No.	Name of the post	Total Vacancy	Scale of Pay
1	Assistant Librarian	01 (OC General)	Rs. 34580-107510/-

NOTE: As per G.O.Ms.No.95 of finance (HRI-PLG.&POLICY) Department,Dt.14.08.2023.

6. The candidate should possess the prescribed academic qualification as on the date of this notification i.e., 12/03/2024.
- 7. The details of Scheme and Syllabus for written Examination and Computer Proficiency Test (CPT) are enclosed to this Notification.**
8. Candidates are required to fill in the application form available in Dr. YSR UHS website invariably, giving full details of his / her academic record, experience etc., If the space provided in the application for the qualifications to be furnished in respect of each column is not sufficient, a separate sheet may be attached and the information noted marking the column number against it.
9. Copies of all the testimonials, educational qualifications, Date of Birth, Caste, Experience, etc., should be uploaded. The Original Certificates should be produced at the time of \* verification of certificates and at the time of joining, if selected.

**A) RESERVATIONS:**

- 1) There will be Vertical Reservations in direct recruitment in respect of Scheduled Tribes, Scheduled Castes, Backward Classes and Economically Weaker Sections and

Horizontal Reservations in respect of Persons with Benchmark Disabilities (PWDs), Women, Ex-servicemen and Meritorious Sports Persons as per Rule 22, 22(A) and 22(B) of A.P. State and Subordinate Service Rules, 1996 as amended vide G.O.Ms.No.77, G.A. (Ser-D) Dept., Dt: 02.08.2023.

“NOTE: The candidates belonging to SC, ST, BC, EWS & PBDs and who avails upper age relaxation will also be considered for open category vacancies”.

- 2) There shall be Reservation to Women horizontally to an extent of 33 1/3% in terms of Rule 22, 22 (A) and 22 (B) of A.P. State and Subordinate Service Rules, 1996 as amended vide G.O. Ms. No. 77, GA(Ser-D) Dept., Dt:02.08.2023.
- 3) There will be reservations in direct recruitment in respect of Person with Benchmark Disability as per Rule 22, 22 (A) and 22 (B) of State and Subordinate Service Rules and read with Departmental Special Rules.
- 4) The Person with Benchmark Disability means a person suffering from not less than forty percent of any disability as certified by a medical authority except hearing Impairment. Hearing Impairment means a) “**deaf**” means persons having 70 DB hearing loss in speech frequencies in both ears; b) “**hard of hearing**” means persons having 60 DB to 70 DB hearing loss in speech frequencies in both ears; as per provision under “Person with Disabilities Act, 1995”, The Rights of Persons with Disabilities Act, 2016 and The Rights of Persons with Disabilities Rules, 2017, dt: 15.06.2017 as per G.O.Ms.No.36, Dept., for Women, Children, Differently Abled & Senior Citizens (Prog.II), Dt: 23.08.2023.
- 5) The following are the categories of Persons with Benchmark Disabilities as per G.O.Ms.No.77, G.A. (Ser-D) Dept., Dated: 02.08.2023:
  - a) Blindness and low vision
  - b) Deaf and hard hearing
  - c) Loco motor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy.
  - d) Autism, Intellectual disability, Specific learning disability, Mental illness.
  - e) Multiple disabilities from amongst persons under clauses (a) to (d) including deaf- blindness in the posts identified for each disabilities.
- 6) If eligible disabled candidates of a particular category are not available, to fill up the carry forward vacancy, the same shall be filled-up by the method of interchanging as per G.O. Ms. No.23, department for Women, Children, Disabled and Senior Citizen (DW)Dept., Dated: 26.05.2011 and G.O.Ms.No.99, General Admn (Services -D) Dept., dated: 04.03.2013 read with G.O. Ms. No.77, G.A. (Services-D) Dept., dt:02/08/2023. **Hence all the disabled categories and other than disabled categories are allowed to apply.**
- 7) Evaluation of various physical disabilities and procedure for certification will be as per orders contained in **G.O.Ms.No.36, Dept., for Women, Children, Differently Abled & Senior Citizens (Prog.II) Dt: 23.08.2023.**
- 8) The meritorious sportsperson means a sportsman who has represented the State or the Country in a national or international competition or Universities in the Inter-University tournaments conducted by the Inter-University Boards or the State School team in the national sports/games for schools conducted by the All India School Games Federation in any of the games, sports, mentioned below; and any

other games/sports as may be specified by the Government from time to time, in terms of Rule 2 (19) of AP State and Subordinate Service Rules.

- 9) The reservation to Meritorious Sportspersons will apply as per G.O.Ms.No.13, GA (Ser-D) Dept., dated: 23.01.2018, G.O.Ms.No.74, Youth, Advancement, Tourism and Culture (Sports) Dept., dated: 09.08.2012, G.O.Rt.No.473, Youth, Advancement, Tourism and Culture (Sports & YS) Dept., dated: 03.12.2018 and G.O.Ms.No.08, Youth, Advancement, Tourism and Culture (Sports) Dept., dated: 23.11.2020 read with G.O. Ms. No.77, G.A. (Ser-D) Department, Dt: 02.08.2023. **In the event of non-availability of eligible Meritorious Sportspersons, two percent (2%) reservation of posts for them stand lapse as per G.O.Ms.No.77, G.A. (Ser-D) Dept., Dt: 02.08.2023.**
- 10) Reservation to BC-E group will be subject to the adjudication of the litigation before the Hon'ble Courts including final orders in Civil Appeal No: 2628-2637 of 2010 in SLP (C). No. 7388- 7397 of 2010, Dt. 25/03/2010 and orders from the Government.
- 11) The candidates claiming status of non-creamy layer of Backward Class have to obtain a Certificate in terms of G.O. Ms. No. 3, Backward Classes Welfare (C-2) Department, Dated 04.04.2006 read with G.O. Ms. No. 26, Backward Classes Welfare(C) Department, Dated 09.12.2013 regarding their exclusion from the Creamy Layer from the competent authority (Tahasildar) and produce the same at appropriate time of verification. In case of failure to produce the same on the day of verification, the Candidature will be considered against open competition, if he / she is otherwise eligible in all aspects.
- 12) Economically Weaker Sections means the persons who are not covered under existing scheme of reservations for the SCs, the STs and Socially and Educationally Backward Classes and whose gross annual family income is below Rs.8.00 lakh. Only such persons are identified as Economically Weaker Sections for the benefit of reservations. The persons seeking the benefit of reservation under EWS category shall obtain the necessary EWS Certificate issued by the Tahsildar concerned and produce at an appropriate time to Dr. YSR UHS.
- 13) In the case of candidates who claim the benefit of reservation or relaxation from upper age limit on the basis of Caste/Tribe or Community/Category the basic document of proof of Community/Category will be the Certificate issued by the Revenue Authorities not below the rank of Tahsildar in the case of SC/ST/EWS and Non Creamy Layer Certificate issued by the Revenue Authorities in the case of Backward Classes. The list of Caste/Tribe/Community is as incorporated in Schedule-I of above Rules. The list is also appended at Annexure-II. The candidates have to produce proof of the community claimed in their application at all stages of selection along with the certificates relating to Educational Qualifications and local status certificates etc. Subsequent claim of change of community will not be entertained.
- 14) Caste & Community: Community Certificate issued by the competent authority in terms of G.O. Ms No. 58, SW (J) Dept., dt.12/5/97 should be submitted at appropriate time. As per A.P. State and Subordinate Service Rules, Rule -2(28) Explanation: In so far as claiming for SC reservation is concerned, No person who professes a religion different from Hinduism shall be deemed a member of Schedule Caste. However, scheduled caste converts to Buddhism deemed to be scheduled caste. BCs, SCs, STs

& EWS belonging to other States are not entitled for reservation.

- 15) As per G.A(Ser-D) department letter No. 18030/1/Ser-D/2018 Dated 23-02-2018 clarified that the explanation under rule-2(16) of A.P State and subordinate service rules, 1996 that the persons serving in the Armed Forces of the Union, who on retirement from service would come under the category of Ex-Servicemen, may be permitted to apply for Re-Employment one year before the completion of the specified terms of engagement in the Armed Forces of the Union. Further, as per the Government of India instructions issued in the Memo No. 36034/02/1991-Estt. (SCT) Dated:03-04-1991 and the Memo No.36034/03/2013-Estt., (Res.) Dated:25-02-2014, a candidate working in Armed Forces would become eligible for applying civil posts only when he completes the prescribed period of Army service within a year from the last date for receiving application in connection with Special Recruitment/Examination etc prescribed by the Competent Authority.
- 16) As per the Memo No.36034/01/2014-Estt., (Res.), Dated: 14-08-2014 issued by the Government of India, Ministry of Personnel, Public Grievances and pensions Department of personnel and Training that once an Ex-Servicemen has joined the Government Job in Civil Services after availing of the benefits given to him as an Ex-Servicemen for his re-employment, his Ex- Servicemen status for the purpose of re-employment in Government would cease.
- 17) Two percent (2%) reservation shall be provided to Ex-servicemen in Non-Executive category. Out of two percent (2%), one percent of posts shall be given to Women and if no eligible women Ex-servicemen candidate is available, two percent (2%) of reservation shall be filled up with men. **If no eligible Ex-service men are available, then the 2% or any shortfall of 2% of posts stand lapse as per G.O.Ms.No.77, G.A (Ser-D) Dept., Dt: 02.08.2023.**
- 18) Horizontal Reservation cuts across vertical reservation (in what is called inter-locking reservation) and persons selected against the quota for Persons with Benchmark Disabilities / Ex-Service men / Meritorious Sports Persons have to be placed in the appropriate category viz. SC / ST / BC / EWS / Unreserved depending upon the category to which they belong in the roster meant for reservation of SCs/STs/BCs/EWSs as per G.O. Ms. No.77, G.A. (Ser-D) Dept., Dt: 02.08.2023.
- 19) **The reservations and relaxations to different categories/communities are applicable only in case of availability of vacancies to the respective category/ community as announced through this notification.**
- 20) Reservation for local candidates is not applicable as Dr.YSR UHS is state level University.

AGE:

- i. Upper age relaxations applicable as per G.O. Ms. No.109, GA(SER-A) Dept., dt:10/10/2023.
- ii. No person shall be eligible for direct recruitment if he/she is less than 18 years of age and if he/she is more than 42 years of age as on 01/07/2024.
- iii. *Age Relaxation* is applicable to the categories as detailed below:

S.No.	Category of candidates	Relaxation of age permissible
1	SC, ST, BCs and EWS	5Years
2	Persons with Benchmark Disabilities	10Years

3	Ex-Servicemen	Shall be allowed to deduct from his age a period of 3 years in addition to the length of service rendered by him in the armed forces/ NCC.
4	N.C.C.(who have worked as Instructor in N.C.C.)	
5	Regular A.P. State Government Employees (Employees of Corporations, Municipalities etc. are not eligible).	Allowed to deduct from his age the length of regular Service under State Government up to a maximum of five years for the purposes of the maximum age limit.
6	Retrenched temporary employees in The State Census Department with a minimum service of 6 months.	3 Years
<p><b><u>EXPLANATION:</u></b></p> <p>Provided that the persons referred to at Sl.Nos.3 &amp; 4 above shall, after making the deductions referred to in subRule12(c)(i)&amp;(ii) of A.P.State and Subordinate Service Rules not exceed the Maximum age limit prescribed for the post.</p> <p>The age relaxation for Ex-Servicemen is applicable for those who have been released from Armed Forces other than by way of dismissal or discharge on account of misconduct or inefficiency.</p>		

**B. (a) FEE:**

Applicants must pay Rs.750/- (Rupees Seven hundred and fifty only) for SC, ST, Ex servicemen and PBDs (differently abled persons) and others Rs.1500/- (Rupees One thousand and five hundred only) towards the application processing fee.

**b) MODE OF PAYMENT OF FEE:**

- i) The fee mentioned in the above paragraph is to be paid online using payment gateway using net banking/ credit card / debit card. The list of banks providing service for the purpose of online remittance of fee will be available on the website.
- ii) The fee once remitted shall not be refunded or adjusted under any circumstances. Failure to pay the examination fee and application fee (in non-exempt case) will entail total rejection of application.
- iii) IPOs / Demand Drafts are not accepted.
- iv) In case of corrections Rs.100/- per correction will be charged. However, changes are not allowed for name, fee, social status, PBDs & Ex servicemen status.

**C) EDUCATIONAL QUALIFICATIONS:**

**The candidate should possess the prescribed academic qualification as on the date of notification i.e., 12.03.2024. In respect of other than prescribed Educational Qualifications, claiming equivalence, the decision of the Dr. YSR UHS., VJA shall be final.**

**Note:** If the applicant possesses an equivalence of qualification other than prescribed qualification in Dr. YSR UHS notification, applicant should produce a copy of the Government Orders to the Dr. YSR UHS in advance within 10 days of last date for submitting applications, failing which their application will be rejected.

Name of the Post	Educational Qualification
ASSISTANT LIBRARIAN Dr. YSR University of Health Sciences, VJA.	1. Second class degree (55%) in library science from any recognized University. 2. PG Diploma in Computer Applications from any recognized University / institution. <b><u>*Experience Desirable:</u></b> Experience of two years as librarian Assistant or equivalent in any academic Institution.

Short listed candidates should pass\_“PROFICIENCY IN OFFICE AUTOMATION WITH USAGE OF COMPUTERS AND ASSOCIATED SOFTWARE” will be conducted by APPSC as per G.O.Ms.No.26 G.A (ser-B) Dept, Dt: 24.02.2023.

**A. INSTRUCTIONS REGARDING ONLINE APPLICATION:**

- A.1. The applicants are required to go through the notification and satisfy themselves as to their eligibility for this recruitment carefully before applying and enter the particulars completely online.
- A.2. Applicant must compulsorily fill-up all relevant columns of application and submit application through web site only. The particulars made available in the website will be processed through computer and the eligibility decided in terms of notification and confirmed accordingly.
- A.3. The applications received through online in the prescribed proforma available in the website and within the time shall only be considered and the Dr. YSR UHS will not be held responsible for any kind of delay/discrepancy on part of the candidate.
- A.4. Applicants must compulsorily upload his/her own scanned photo and signature through jpg format.
- A.5. The applicants should not furnish any particulars that are false, tampered, fabricated or suppress any material information while making an application through website.
- A.6. Important: Hand written/typed/Photostat copies/printed application form will not be entertained.
- A.7. The applicant shall produce all the essential certificates issued by the competent authority, for verification by the Dr. YSR UHS, as and when called for. If candidates fail to produce the same, his/ her candidature shall be rejected/disqualified without any further correspondence.
  - A.7.1. Community, Nativity and Date of Birth Certificate
  - A.7.2. Medical Certificate for the Blind
  - A.7.3. Certificate of Hearing Disability and Hearing Assessment
  - A.7.4. Medical Certificate in respect of Orthopedically Handicapped Candidates
  - A.7.5. Non Creamy Layer Certificate

**B. INSTRUCTIONS REGARDING ON-LINE(CBT) EXAMINATION:**

- B.1. The candidates should take their seats at the prescribed time before the

commencement of the examination. Biometric identification would be conducted before entry into examination hall. The entry time would be mentioned in the hall ticket. Late entry after the given entry time would not be allowed. Candidates should not leave the examination hall till the expiry of fulltime. Loaning and interchanging of articles among the candidates is not permitted in the examination hall. Electronic devices including cell phones and pagers are not allowed in the examination hall.

- B.2. The starting time of each examination paper and the entry time would be mentioned in the hall ticket.
- B.3. Candidates will not be permitted to leave the examination hall till the expiry of full time. If any candidate leaves the examination hall in the middle, he would be disqualified. If there is any problem with computer system in case of Computer Based Test/Computer Proficiency Test, the candidates have to wait without talking to others till the system is restored. In case of any violation, the candidate will be disqualified.
- B.4. The examination link with the login screen will already be available on your system. Please inform the invigilator if this is not the case.
- B.5. 10 minutes prior to the exam, you'll be prompted to login. Please type the Login ID (Roll No) and the Password (Password for Candidate will be given on exam day) to proceed further.
- B.6. Invigilator will announce the password 15 minutes before commencement of the Examination.
- B.7. Copying or noting down questions and/or options is not allowed. Severe action will be taken if any candidate is found noting down the questions and/or options.
- B.8. After logging in, your screen will display:
  - \*Profile Information-Check the details & click on "I Confirm" or "I Deny".
  - \*Detailed exam instructions-Please read and understand thoroughly.
  - \*Please click on the "I am ready to Begin" button, after reading the instructions.
- B.9. You have to use the mouse to answer the multiple choice type questions with FOUR alternative answers.
- B.10. To answer any numerical answer type question, you need to use the virtual numeric key pad and the mouse.
- B.11. On the online exam question screen, the timer will display the balance time remaining for the completion of exam.
- B.12. The question numbers are color coordinated and of different shapes based on the process of recording your response: White (Square)-For un-attempted questions. Red (Inverted Pentagon) - For unanswered questions. Green (Pentagon) - For attempted questions. Violet (Circle) - Question marked by candidate for review, to be answered later. Violet (Circle with a Tickmark)-Question answered and marked by candidate for review.
- B.13. After answering a question, click the SAVE&NEXT button to save your response and move onto the next question.
- B.14. Click on Mark for Review & NEXT to mark your question for review, and then go to the next question.

- B.15. To clear any answer chosen for a particular question, please click on the CLEAR RESPONSE button.
- B.16. A summary of each section, (i.e., questions answered, not answered, marked for review) is available for each section. You have to place the cursor over the section name for this summary.
- B.17. In case you wish to view a larger font size, please inform the Invigilator. On the Invigilator's confirmation, click on the font size you wish to select. The font size will be visible on the top.
- B.18. You may view INSTRUCTIONS at any point of time during exam, by clicking on the INSTRUCTIONS button on your screen.
- B.19. The SUBMIT button will be activated after 150Minutes. Please keep checking the timer on your screen.
- B.20. In case of automatic or manual logout, all your attempted responses will be saved. Also, the exam will start from the time where it had stopped.
- B.21. You will be provided a blank sheet for roughwork. Do write your Login ID and Password on it. Please ensure that you return it to the invigilator at the end of the exam after tearing only the password from it.
- B.22. Please don't touch the keyboard as your exam ID will get locked. If your ID gets locked, please inform a nearby invigilator who will help in unlocking your ID and then you can continue with the exam.
- B.23. Please inform the invigilator in case of any technical issues.
- B.24. Please do not talk to or disturb other candidates.
- B.25. In case you are carrying articles other than the admit card, photo identity proof and pen; please leave them outside the exam room.
- B.26. You cannot leave exam room before submitting the paper. Please inform the invigilator if you want to use the wash room.

**C. GENERAL INSTRUCTIONS:**

- C.1. If the candidate notices any discrepancy printed on the Hall ticket, as to community, date of birth, etc., he/she may immediately bring it to the notice of APPSC's officials/Chief Superintendent in the examination center and necessary corrections can be made in the Nominal Roll, in the Examination Hall against his/her Hall Ticket Number for being verified by the APPSC's Office.
- C.2. The candidate should satisfy the Invigilator of his/her identity with reference to the signature and photographs available on the Nominal Rolls and Hall Ticket.
- C.3. The candidates should take their seats at the given time before the commencement of the examination and are not to be allowed after the scheduled time. The time of Examination and entry time would be mentioned in the hall ticket. Late entry after the given entry time would not be allowed. Candidates should not leave the examination hall till the expiry of full time.
- C.4. The candidates must note that his/her admission to the examination is strictly provisional. The mere fact that an Admission to the examination does not imply that his/her candidature has been finally cleared by the Dr. YSR UHS or that the



entries made by the candidate in his/her application have been accepted by the Dr. YSR UHS as true and correct. The candidates have to be found suitable after verification of original certificates; and other eligibility criteria. The Applicants have to upload his/her scanned recent colour passport photo and signature to the Application Form. Failure to produce the same photograph, if required, at the time of interview/verification, may lead to disqualification. Hence the candidates are advised not to change their appearance till the recruitment process is complete.

- C.5. The candidates are not allowed to bring any Electronic devices such as mobile / cell phones, programmable calculators, tablets, iPad, Bluetooth, pagers, watches or any other computing devices to examination Hall. Non programmable calculators would be permitted, wherever necessary. Loaning and interchanging of articles among the candidates is not permitted in the examination hall and any form of malpractice will not be permitted in the exam hall.
- C.6. The candidates are expected to behave in orderly and disciplined manner while writing the examination. Their candidature will be rejected in case of impersonation/disorder/ rowdy behaviour during Examination and necessary F.I.R. for this incident will be lodged with concerned Police Station. The Chief Superintendent of the centre is authorized to take spot decision in this matter.
- C.7. Candidates trying to use unfair means shall be disqualified from the selection. No correspondence whatsoever will be entertained from the candidates.
- C.8. The Penal Provisions of Act 25/97 published in the A.P. Gazette No. 35, Part-IV.B Extraordinary dated:21/08/1997 shall be invoked if malpractice and unfair means are noticed at any stage of the Examination. Action will be taken to penalize as per G.O.Ms.No.385,G.A.(Ser.A)Dept.,Dt.18/10/2016.
- C.9. (a)Wherever the candidates are totally blind, they will be provided a scribe to write the examination and 20 minutes extra time is permitted to the m per hour. Eligible candidates are also allowed to bring their own scribe after due intimation to the APPSC after duly providing the full identification details of the scribe like name, qualification, address and appropriate proof of identification.
- (b) The applicants shall upload the certificate relating to percentage of disability for considering the appointment of scribe in the examination.
- (c) An extra time of 20 minutes per hour is also permitted for the candidates with Loco motor disability and CEREBRALPALSY where dominant(writing) extremity is affected for the extent slowing the performance of function (Minimumof40%impairment. No scribe is allowed to such candidates.
- (d) The candidate as well as the scribe will have to give a suitable undertaking conforming to the rules applicable.
- C.10. In case the Hall-Ticket is without photo or too small, he/she should affix a passport size photo on Hall-ticket and appear by duly getting attested by Gazetted Officer. He/she shall hand over similar photo for each paper to Chief Superintendent for affixing the same on the Nominal Rolls.
- C.11. The candidate will not be admitted to the examination Hall without procedural formalities.

- C.12. The candidate admission to the Examination is provisional, subject to the eligibility, confirmation/satisfaction of conditions laid down in this notification.
- C.13. The candidate should put his/her signature and get the signature of the invigilator at the appropriate places in the Nominal Roller OMR Answer Sheet.
- C.14. All the Instructions to be followed scrupulously in the Examination Hall.

**F) SCHEME OF EXAMINATION:**

1. The Scheme & Syllabus for the written examination and Computer Proficiency Test (CPT) has been shown in Annexure-I
2. Scheme is prescribed \*as per G.O Ms. No.201, Finance (HR-I Plg, & Policy) Dept., dated: 21.12.2017.
3. As per G.O.Ms.No.235, Finance (HR-I,Plg&Policy)Dept.,Dt.06/12/2016,for each wrong answer will be penalized with  $1/3^{\text{rd}}$  of the marks prescribed for the question.

**CENTRES FOR THE SCREENING TEST AND MAIN EXAMINATIONS:**

1. Written Examination will be held as per the decision of the APPSC.
2. **Examination Centers: as decided by APPSC.**
3. The APPSC reserves the right to allot the applicant to any centre of examination depending on the availability of the resources.

**RESOLUTIONS OF DISPUTES RELATED TO QUESTION PAPER, ANSWER KEY AND OTHER MATTERS:**

1. The APPSC would publish initial answer key(s) for the question paper(s) on its website after conduct of the examination. If the candidates have any objections with regard to the initial key /questions they shall have to file the objections within three days after publication of the initial key in the prescribed proforma available in the web site. Any objection filed after expiry of specified time would not be entertained.
2. The objections received if any on initial key, would be examined by referring it to three subject experts and finalize the key as per the decision of the APPSC. And the key so finalized shall be final and no further objections shall be taken in to account.
3. The candidate shall pay Rs.100/-per objection raised by him/her against question/initial answer key within the stipulated time and procedure as above. In case of genuine objections, which are sustained in the final analysis, the amount will be reimbursed to the candidate.
4. The question paper is set in English and translated in to Telugu language. English version will be considered as the authentic version for valuation purpose.
5. With regard to situation where there is deletion of questions, if any, from any paper, scaling (proportionate increase) would be done for that particular part of the paper to the maximum marks prescribed for the paper and the marks would be rounded off to 2 decimals to determine the merit of the candidate.
6. **ANSWERKEY:** Answer key would be published on the website.

**NOTE ON IMPORTANT LEGAL PROVISIONS GOVERNING THE RECRUITMENT**

**PROCESS:**

1. Vacancies: The recruitment will be made to the vacancies notified only. There shall be no waiting list as per G.O. Ms. No. 81, General Administration (Ser. A) Department, Dated 22/02/1997, G.O.Ms.No.544, General Administration (Ser. A) Department, Dated:04.12.1998 and G.O.Ms.No:139, Finance HR(I) Planning Policy Dept.,dt:28/07/2016. In any case, no cognizance will be taken by Dr. YSR UHS of any vacancies arising or reported after the completion of the selection and recruitment process or the last date as decided by the Dr. YSR UHS as far as this notification is concerned, and these will be further deal with as per G.O. & Rule cited above.
2. The recruitment will be processed as per this notification and as per the Rules and Instructions issued by the Government and as decided by the Dr. YSR UHS from time to time.
  - a. Rules: The various conditions and criteria prescribed here in are governed by the A.P.State and Subordinate Service Rules, 1996 read with the relevant Special Rules applicable to any particular service in the departments. Any guide lines or clarification is based on the said Rules, and, in case of any necessity, any matter will be processed as per the relevant General and Special Rules as in force.
  - b. The APPSC is empowered under the provisions of Article 315 to 320 of the Constitution of India read with relevant laws, rules, regulations and executive instructions and all other enabling legal provisions in this regard to conduct examination for appointment to the posts notified here in, duly following the principle of order of merit as per Rule 3(vi) of the APPSC Rules of Procedure read with relevant statutory provisions and ensuring that the whole recruitment and selection process is carried out with utmost regard to secrecy and on identity so as to ensure that the principle of merits scrupulously followed by Dr. YSR UHS.
  - c. The persons already in Government Service / Autonomous bodies / Government aided institutions etc., whether in permanent or temporary capacity or as work charged employees are how ever required to inform, in writing, to their Head of Office/Department that they have applied for this recruitment.
  - d. A candidate shall be disqualified for appointment, if he himself or through relations or friends or any others has canvassed or endeavored to enlist for his candidature, extraneous support, whether from official or non-official sources for appointment to this service.
  - e. The Degrees through Open Universities/ Distance Education mode shall required to have recognition by the Distance Education Council, Government of India. Un less such Degrees have been recognized by the D.E.C. they will not be accepted for purpose of Educational Qualification. The onus, in case of doubt, of Proof of recognition by the D.E.C. that their Degrees / Universities have been recognized, rests with the candidate. Candidates may also refer G.O.R.T.No.143, Higher Education (EC)Dept.,Dt:11.07.2018 and the Supreme Court judgment CANos.17869-17870/2017 dated:03.11.2017 in this connection.

PARA-14 The candidate shall go through the Annexures appended to the notification before filling the application form

\*Annexure-I-Scheme & Syllabus for Main Test and computer proficiency test.

Annexure-II-LISTOFSC/ST/BC's

**PROCEDURE OF SELECTION:**

- 1) Appearance in two papers of written examination is compulsory. Absence in any of the papers will automatically render the disqualification of the candidature.
- 2) The selection of candidates for appointment to the post shall be based on the Merit in the written Examination to be held as per the Scheme and Syllabus shown at Annexure-I
- 3) The standard for the examination and the cut off marks for various categories for selection shall be fixed by the Dr. YSR UHS. However, the candidates have to secure minimum qualifying marks to be shortlisted for selection against respective vacancy. The minimum qualifying marks on aggregate for the vacancy notified under open category 40% as per G.O.Ms.No.103,G.A.(Ser.A)Dept., dt.03.02.1967 and amendments from time to time.  
  
N.B.: Marks securing of minimum qualifying marks does not confer any right to the candidate for being considered to the selection.
- 4) The claims of members of the Scheduled Castes, Scheduled Tribes, Backward Classes, Economically Weaker Sections and Women as the case may be, shall also be considered for the vacancy earmarked for open competition, which shall be filled on the basis of open competition.
- 5) Where the candidates get equal number of marks in the main examination if two or more candidates get equal total number of marks, those candidates shall be bracketed. Candidates with in the same bracket shall then beranked1,2,3etc., according to age i.e., oldest being considered for admission. In case there is tie in age, the person who possesses educational qualification at earlier date would be considered. However, where the preferential educational qualification is prescribed, the educational qualification will take priority over the age while ranking the candidates with equal marks.
- 6) The appointment of selected candidate will be subject to his / her being found medically fit in the appropriate medical classification, and if he/she is of sound health, active habits and free from any bodily defect or infirmity.
- 7) Memorandum of Marks: After publication of final selection list, the marks list (total marks)of the successful candidates will bed is played on the APPSC website. However, Memorandum of their own Marks can be obtained individually after one month from the date of declaration of selection list on paymentofRs.200/-(Rupees Two hundred only) through IPO/DD in favour of REGISTRAR, Dr. YSR UHS, Vijayawada, for a period of Three Months only. Rejected, Invalid, Disqualified, ineligible candidates will not be issued any Memorandum of Marks and fees paid by such candidates, if any, will be forfeited to Government account, without any correspondence in this regard. Requests for Memorandum of Marks will not be entertained until the recruitment process is finalized.

**DEBARMENT:**

1. Candidates should make sure of their eligibility to the post applied for and that the

declaration made by the m in the format of application regarding their eligibility is correct in all respects. Any candidate **furnishing in-correct information or making false declaration regarding his/her eligibility at any stage or suppressing any information** is liable TO BE DEBARRED UP TO FIVE YEARS FROM APPEARING FOR ANY OF THE EXAMINATIONS CONDUCTED BY THE COMMISSION, and summarily rejection of their candidature for this recruitment.

2. The Penal Provisions of Act 25/97 published in the A.P. Gazette No. 35, Part-IV.B Extraordinary dated: 21/08/1997 shall be invoked **if malpractice and unfair means are noticed at any stage** of the recruitment. Further candidates shall be liable for penalty as per G.O.Ms. No.385,G.A.(Ser.A)Dept., Dt.18/10/2016. The Chief Superintendent of the examination centre is authorized to take decision in case of malpractice or usage of unfair means or creation of disturbance or use of physical force by any candidate and report them attter to the competent authority as well as register a police case.
3. The Commission is vested with the Constitutional duty of conducting examination as per rules duly maintaining utmost secrecy and confidentiality in this process and any attempt by any one causing or likely to cause breach of this constitutional duty in such manner or by such action as to violate or likely to violate the fair practices followed and ensured by the Commission will be sufficient cause for rendering such question able means as ground for debarment and penal consequences as per law and rules as per decision of the Commission.
4. Any candidate found **impersonating or procuring impersonation by any person** or resorting to any other irregular or improper means in connection with his / her candidature for selection or obtaining support of candidature by any means, such a candidate may in addition to rendering himself/herself liable to criminal prosecution, be liable to be debarred permanently from any exam or selection held by the Service Commissions in the country.

**ELECTRONIC GADGETS BANNED:**

1. The use of any mobile (even in switched off mode) pager, scientific calculator or any electronic equipment or programmable device or storage media like pen drive, smart watches etc., or camera or blue tooth devices or any other equipment or related accessories either in working or switched off mode capable of being used as a communication device during the examination is strictly prohibited. Any in fringement of these instructions shall entail disciplinary action including ban from future examinations.
2. Candidates are advised, in their own interest, not to bring any of the banned items including mobile phones/pager s to the venue of the examination, as arrangement for safe keeping cannot be assured.

**Dr. YSR UHS DECISION TO BE FINAL:** The decision of Dr. YSR UHS in all aspects and all respects pertaining to the application and its acceptance or rejection as the case may be, conduct of examination and at all consequent stages culminating in the selection or otherwise of any candidate shall be final in all respects and binding on all concerned, under the powers vested. Dr. YSR UHS also reserves its right to alter and modify the terms and conditions including vacancies laid down in the notification for conducting the various stages up to selection or withdraw the notification at any time duly

intimating details thereof to all concerned, as warranted by any unforeseen circumstances arising during the course of this process, or as deemed necessary by the University at any stage.

Place: Vijayawada,  
Date: 12.03.2024

Sd/- REGISTRAR (FAC)

//ATTESTED//

DEPUTY REGISTRAR (ADMN.)



**ANNEXURE – I****Dr. YSR UNIVERSITY OF HEALTH SCIENCES: A.P: VIJAYAWADA – 520 008****SCHEME AND SYLLABUS TO THE POST OF ASSISTANT LIBRARIAN IN DR.YSR.UHS****SCHEME**

(As per Annexure-V of G.O.Ms.No.201, Finance (HR-I Plg.&amp;Policy) Dept., Dt:21-12-2017)

<b>WRITTEN EXAMINATION (OBJECTIVE TYPE)</b>				
<b>PAPER</b>	<b>Subject</b>	<b>No.of Questions</b>	<b>Duration Minutes</b>	<b>Maximum Marks</b>
<b>PAPER-I</b>	General Studies and Mental Ability (Degree Standard)	150 Questions	150 Minutes	150 Marks
<b>PAPER-II</b>	Library Science (Degree Standard)	150 Questions	150 Minutes	150 Marks
<b>TOTAL</b>				<b>300 Marks</b>
<b>NEGATIVE MARKS:</b> As per G.O.Ms. No.235 Finance (HR-I,Plg &Policy) Dept., Dt.06/12/2016, for each wrong answer will be penalized with 1/3 <sup>rd</sup> of the marks prescribed for the question.				

**SYLLABUS****GENERAL STUDIES AND MENTAL ABILITY****PAPER – I (150M)**

1. Major Current Events and Issues pertaining to International, National and State of Andhra Pradesh.
2. General Science and its applications to the day to day life Contemporary developments in Science & Technology and Information Technology.
3. History of India – emphasis will be on broad general understanding of the subject in its social, economic, cultural and political aspects with a focus on AP and Indian National Movement.
4. Geography of India with focus on Andhra Pradesh.
5. Indian polity and Governance: constitutional issues, public policy, reforms and e-Governance initiatives.
6. Indian Economy and planning
7. Sustainable Development and Environmental Protection
8. Disaster management: vulnerability profile, prevention and mitigation strategies, Application of Remote Sensing and GIS in the assessment of Disaster
9. Logical reasoning, analytical ability and logical interpretation.
10. Data Analysis: Tabulation of data Visual representation of data Basic data analysis (Summary Statistics such as mean, median, mode and variance) and Interpretation.



PAPER-II (150M)  
Library Science

1. Library Management – Definition, Nature and purpose.
2. Routine in different sections of the Library-Acquisition section, Technical section, periodical section, Circulation section, maintenance section.
3. Library Rules and regulations – A set of model rules followed in different types of libraries.
4. Importance of Library Committees – Types of Committees – their Role.
5. Types of Libraries – National, Public, Academic special – Definition, Functions, growth of each of these.
6. Library Legislation in Andhra Pradesh – historical background, Enactment of Public Libraries Act of 1960, Salient features of the Act. Vavilala Committee on Aided Libraries, Ekbote Committee – review of the A.P. Public Libraries Act.
7. Public relations – Definition – Methods of Promotion.
8. Library classification – Need, Purpose, Functions, Types.
9. Species of classification scheme – Enumerative, Almost Enumerative, Faceted, Rigidity faceted, Freely faceted.
10. Library cataloguing - Definition, Functions, Its relationship with bibliography, indexing and classification.
11. Forms of catalogue – Inner and Outer forms.
12. Types of Information sources – primary, Secondary and Tertiary – Definition, need Characteristics of these types with examples.
13. Reference/Information Service – Long range reference service, Short range reference Service, Information of freshmen.
14. Importance of computers, Types of Computers.
15. Computer application in Libraries.
16. National and International organizations – UNESCO, FID, IFLA, INSDOC, ILA – Nature, Origin and functions services.



**SCHEME & SYLLABUS OF EXAMINATION OF THE COMPUTER PROFICIENCY TEST (CPT)****Scheme for Computer Proficiency Test**

(As per G.O.Ms.No.26, G.A. (Ser.B) Dept., dt: 24.02.2023)

<b>Scheme of the examination (Practical Type)</b>					
Test	Duration (Minutes)	Maximum Marks	Minimum Qualifying Marks		
			SC/ST/PH	B.C's	O.C's
Proficiency in Office Automation with usage of Computers and Associated Software.	60	100	30	35	40

**Syllabus for Computer Proficiency Test****PART-A**

- 1. INTRODUCTION TO COMPUTERS:** Introduction to Computers - Components and their classification- Peripheral devices and their purpose. Input Devices - Keyboard, Mouse, Scanner, Lighten, Touch screens, Joystick, Micro phone, Scanner, Digital camera, Bar codereader, Biometric sensor Output Devices: Display devices, Printers, Monitor, Speaker, Plotter, Secondary Storage Devices – Feature- Driven Development (FDD), Magnetic tape, UniversalSerial Bus(USB), Pen Drives, Disks - The Role of input Processing / output processing devices -Computing Concepts - Data - Information – Random Access Memory (RAM) – Read-Only Memory(ROM) - Control Unit - Memory Unit – Arithmetic Logic Unit(ALU).
- 2. COMPUTER SOFTWARE TYPES:** System Software, Application Software, Embedded software, Proprietary Software, Open-source software (their purpose and characteristics only).
- 3. OPERATING SYSTEM:** Purpose of operating system, Single User and Multi User Operating Systems with Examples.
- 4. WINDOWS OPERATING SYSTEM:** Interfacing Graphical User Interface (GUI), Differences between Criminal Interdiction Unit (CU) and Graphical User Interface (GUI) - working With Files and Folders - More About Files - Running An Application Through The File Manager - Runningan Application Through The Program Manager - Setting up of Printer, Webcam, Scanner andother peripheral devices,
- 5. LINUX/MAC OS (only basic concepts):** Introduction to Linux - Features and advantages of Linux, File handling commands, directory handling commands - User Management - File permissions Media Access Control Address (MAC) OS - Introduction - Advantages of Media Access Control Address (MAC) OS. Basics commands
- 6. INTERNET CONCEPTS (only basic concepts):** Minimum Hardware and Software Requirements for a system to use internet, Communication Protocols and Facilities - Various browsers - Whatis Internet Protocol (IP) Address - Steps required in connecting system to network - Uploading and Downloading Files from Internet
- 7. ELECTRONIC MAIL (only basic concepts):** Sending and receiving mails, Basic E-Mail Functions, using your word processor for E-mail, Finding E-Mail Address, Mailing Lists and lists Servers.
- 8. WORLD WIDE WEB (only basic concepts):** WWW advantages of the Web - how to navigatewith the Web - Web Searching.

## PART – B

1. **OFFICE SUITE:** MSOFFICE or any open-source office like Libre Office /Apache Open Office Neo office for Windows/Linux/Media Access Control Address (MAC)OS.
2. **GETTING STARTED WITH OFFICE:** Introduction to Office Software- Starting and Exiting the Office Applications -Introducing the Office Shortcut Bar - Customizing Office Shortcut Bar.
3. **FILE OPERATIONS IN THE OFFICE:** Common Office Tools and Techniques - Opening an Application - Creating Files - Entering and Editing Text - Saving Files - Opening Files - Closing aFile - Exiting the Application - Managing Your files With the Office Applications.
4. **TOOLS IN THE OFFICE APPLICATIONS:** Key Combinations - Cut, Copy and Paste - Drag and Drop Editing - Menu Bars and Toolbars - Undo and - Redo - Spell Checking - Auto Correct -Find and Replace - Help and The Office Assistants - Templates and Wizards.
5. **WORD PROCESSING (MS WORD or its equivalent in Libre office /Apache Open Office / Neooffice for Windows/s/Linux/Mac OS):** Starting Word
  - Title Bar - Menu Bar - Format Bar - Standard Bar - Ruler - Workspace Area - Scroll Bar - Status Bar
    - Different Toolbars - Option a Menu Bar - Creating New Document When Word is Running -Opening Preexisting Documents When Word is Running - Designing Your Document - Typing Text - Selection text - Deleting Text - Formatting text and document - copying and moving -Saving Document - Page Setup - Properties of a document - Undo-Redo-Cut-Copy a Document - Pasting a Document - Print Preview - Printing - Select All - Find - Replace - Go To -Four Different View Of A Document - Normal, Web Layout, Print Layout, and Outline Layout-Document Map - Full Screen - Zoom - Objects - Page Break - Header and Footer - Page Number - Auto Format - Auto Text - Inserting Date And Time - Working With Header, Footers- footnotes-Fields-Symbols-Caption Cross Reference-Index-Tabs-Table and Sorting - Working With Graphics - Inserting Pictures - Modifying Pictures - Word Art - Inserting Chart - Inserting Files - Hyper Linking - Bookmark - Using Different Fonts - Paragraph – Bullets Borders and Shading- Columns-Drop Cap-Theme-Change Case Background-Frames-Style-Spelling And Grammar - Set Language - Word Count - Auto Summarize - Auto Correct - Merge Document - Protect Document - Envelopes And Labels - - Templates, Wizards And Sample Documents - drawingTables - Merge Cell - Spilt Cells - Spilt Table - Table Auto Format - Auto Fit - Sort - Formula -Arrange All-Split- Micro Soft Word Help - Macros - Custom Toolbars - Keyboard Shortcuts -Menus - Mail Merge.
6. **SPREAD SHEET (MS Excel or its equivalent in Libre Office / Apache Open Office / Neo office for Windows/s/Linux/ Maa OS):**

Features Of Excel - Excel worksheet - Selecting Cell - Navigating With The Mouse And Keyboard - Entering And Editing Text - Text Boxes - Text Notes - Checking Spelling - Undoing And Repeating Action - Entering And Editing Formulas - Referencing Cells - Order Of Evolution in Formulas - Copying Entries And Equations To Minimize Typing - More Auto Fill Examples -Creating Custom Fill Lists Protecting And Un Protecting

Documents And Cell - Creating A New Worksheet - Excel Formatting Tips And Techniques - Moving cell - Copying Cells - Sorting Cell Data - Insertion Cells Inserting As You Paste - Deleting Parts Of Worksheet - Clearing Parts Of A Worksheet - Excel Page Setup - Changing Column Width And Row Heights - Auto Format -Manual Formatting - Using style - Format Code Alter A Number's Appearance - Format Painter Speeds-Up Format Copying - Changing Font Size And Attributes - Adjusting Alignments - Centering Text Across Column - Using Border Buttons And Commands - Changing Color And Shading - Inserting And Removing Page Breaks - Hiding Rows And Columns - Rearranging Worksheet - Entering Formula - Excel Functions - Inserting Rows And Columns - Saving A Worksheet - Printing A Worksheet - Printing Tips For Large Excel Project - Parts Of A Function - Functions Requiring Add-ins - Function Wizard - Example Of Functions By Category - Organizing Your Data - Excel's Chart Features - Chart Parts And Terminology - Instant charts with The chart wizard - Creating Chart On Separating Worksheets - Resizing And Moving Charts - Adding Chart Notes And Arrows - Editing Charts - Rotating 3-D Charts - Printing Charts - Deleting Charts Setting The Default Chart Type - Creating Trend Lines Data Map - Working With Graphics in Excel - Creating And Pacing Graphic objects - Resizing Graphs - Possible Sources Of Excel Graphics - Creating and Running Macro - Sorting Excel Data - Adding Subtotals To Databases

- Customizing Excel - Customizing Workspace – Comma Separated Value (CSV) File format - Using Worksheet as Databases.

- 7. PRESENTATION SOFTWARE (MS Power Point or its equivalent in Libre Office/Apache Open office/Neo office for Windows/s/Linux/Mac Os):** Introduction - Starting Presentation Software - Views in Presentation Software - Slides - Terminology - Color Schemes - Formatting Slides - Creating a Presentation - Using the Auto Content Wizard - Masters- - Using a Template - Creating a Blank Presentation - Working with Text in Power Point - Adding Slides Editing And Working Text - Working in Outlaying view – Spell checking - Finding And Replacing Text - Formatting Text - Aligning Text - Developing Your Presentation - Importing images From The Outside World - The Clipart Gallery - Drawing in Presentation software- Bringing A Presentation to Life - Inserting Objects in Your Presentation - Inserting A Picture - Working With Graphics - Multimedia in Power Point - Animating The Objects, Pictures, Graphics, - Enhancements to the Slide Show Showing Slides Out Of Order Printing Presentation Elements - Finalizing The Presentation - Assigning Transitions And Timings - Setting The Master Slide - Setting Up The Slide Show - Running The Slide Show.

**Assessment Pattern:**

**Part-A:** Test may be designed to assess the candidate by means of MCQs.

**(20 %of Total Marks)**

**Part-B:** A computer-based assessment test where they need to:

1. Prepare a model document and organize the same in a formatted manner. This should cover evaluating the typing speed, organizing the document and covering several other aspects such as inserting tables, inserting Images/WordArt, mail merge, etc...).
2. Evaluating typing speed **(25% of Total Marks)**  
(This may be made mandatory for qualifying based on the norms existing)

3. Organizing and inserting different objects **(15% of Total Marks)**
4. Prepare an Excel Sheet to fill with data and format the sheet, merging/splitting cells, formulae for calculation in the cells, conditional formatting, preparation of different graphs based on the data. **(20% of Total Marks)**
5. Prepared a Power Point presentation using the standard layouts available and filling different slides with content (Formatted text, images, tables, transition effects, animation etc.,).

**(20%of Total Marks)**

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**ANNEXURE -II****LIST OF SCHEDULED CASTES**

(Definition 28 of General Rule-2)  
SCHEDULE-I

(Substituted with effect from 27-07-1977 through G.O.Ms.No.838, G.A.(Services-D) Department, dated 15/12/1977)

- 1 AdiAndhra
- 2 AdiDravida
- 3 Anamuk
- 4 ArayMala
- 5 Arundhatiya
- 6 ArwaMala
- 7 Bariki
- 8 Bavuri
- 9 BedaJangam, BudgaJangam (In Districts of Hyderabad, Rangareddy, Mahaboobnagar, Adilabad, Nizamabad, Medak, Karimnagar, Warangal, Khammam and Nalgonda) \*
- 10 Bindla
- 11 Byagara,Byagari\*
- 12 Chachati
- 13 Chalavadi
- 14 Chamar, Mochi, Muchi, Chamar-Ravidas, Chamar-Rohidas\*
- 15 Chambhar
- 16 Chandala
- 17 Dakkal, Dokkalwar
- 18 Dandasi
- 19 Dhor
- 20 Dom, Dombara, Paidi, Pano
- 21 Ellamalwar, Yellammalawandlu
- 22 Ghasi, Haddi, Relli, Chachandi
- 23 Godagali, Godagula (in the Districts of Srikakulam, Vizianagaram & Vishakapatnam)\*
- 24 Godari
- 25 Gosangi
- 26 Holey a
- 27 Holey a Dasari
- 28 Jaggali
- 29 Jambuwulu
- 30 Kolupulvandlu, Pambada, Pambanda, Pambala\*
- 31 MadasiKuruva, MadariKuruva
- 32 Madiga
- 33 MadigaDasu, Mashteen
- 34 Mahar
- 35 Mala, Mala Ayawaru\*
- 36 MalaDasari
- 37 MalaDasu
- 38 MalaHannai
- 39 MalaJangam
- 40 MalaMasti
- 41 MalaSale, Netkani
- 42 MalaSanyasi
- 43 Mang
- 44 MangGarodi
- 45 Manne
- 46 Mashti
- 47 Matangi
- 48 Mahter
- 49 MithaAyyalvar
- 50 Mundala
- 51 Paky, Moti, Thoti
- 52 (Omitted)\*
- 53 Pamidi
- 54 Panchama, Pariah
- 55 Relli
- 56 Samagara
- 57 Samban

- 58 Sapru  
 59 Sindhollu, Chindollu  
 60 Yatala (Srikakulam Dist. Only) MemoNo.8183/CV-1/2006-10SW(CV-I)Dept., Dt.31/03/2008  
 61 Valluvan\*(Chittoor and Nellore Dist. Only) MemoNo.8183/CV-1/2006-10SW(CV-I) Dept., Dt.31/03/2008  
 \*As for the Constitution (Scheduled Caste) orders (Second Amendment) Act2002, Act No.61 of 2002

**LIST OF SCHEDULED TRIBES**

1. Andh, SadhuAndh\*
2. Bagata
3. Bhil
4. Chanchu(Chenchwaromitted)\*
5. Gadabas, BodaGadaba, GutobGadaba, KallayiGadaba, ParangiGadaba, KatheraGadaba, KapuGadaba \*
6. Gond, Naikpod, Rajgond, Koitur\*
7. Goudu(intheAgencytracts)
8. HillReddis
9. Jatapus
10. Kammara
11. Kattunayakan
12. Kolam, Kolawar\*
13. KondaDhoras, Kubi\*
14. KondaKapus
15. KondaReddis
16. Kondhs, Kodi, Kodhu, Desaya Kondhs, DongriaKondhs, KuttiyaKonds, TikiriaKhondhs, YenityKhondhs, Kuvinga\*
17. Kotia, BenthoOriya, Bartika, Dulia, Holva, Sanrona ,Sidhopaiko (Dhulia, Paiko, Putiya- omitted\*)
18. Koya, DoliKoya, GuttaKoya, KammaraKoya, MusaraKoya, OddiKoya, PattidiKoya, Rajah, RashaKoya, LingadhariKoya(Ordinary), KottuKoya, BhineKoya, RajKoya(Goud-omitted\*)
19. Kulia
20. Malis (excluding Adilabad, Hyderabad, Karimnagar, Khammam, Mahabubnagar, Medak, Nalgonda, Nizamabad and Warangal District)
21. MannaDhora
22. Nayaks(intheAgencytracts)
23. MukhaDhora, NookaDhora
24. Pardhan
25. Porja, ParangiPerja
26. ReddiDhoras
27. Rona, Rena
28. Savaras, KapuSavaras, MaliyaSavaras, KhuttoSavaras
29. Sugalis, Lambadis, Banjara\*
30. Thoti (in Adilabad, Hyderabad, Karimnagar, Khammam, Mahabubnagar, Medak, Nalgonda, Nizamabad and Warangal Districts)
31. Valmiki (in the Scheduled Areas of Vishakapatnam, Srikakulam, Vizianagaram, EastGodavari and West Godavari Districts\*)
32. Yenadis, ChellaYenadi, KappalaYenadi, ManchiYenadi, ReddiYenadi\*
33. Yerukulas, Koracha, DabbaYerukula, KunchapuriYerukula, UppuYerukula\*
34. NakkalaKurivikaran (Nakkala-A.P.Gazette,Part-III(B)Central Acts ordinance and Regulations Issue No.05Dt.02/10/2003)
35. Dhulia, Paiko, Putiya (in the districts of Vishakapatnam, Vizianagaram\*)

\*As for the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act2002, ActNo. 10 of 2003

**LIST OF SOCIALLY AND EDUCATIONALLY BACKWARD CLASSES**

(Amended from time to time as on 31/08/2007)

**GROUP-A**

1. Aboriginal Tribes, VimukthaJathis, Nomadic and Semi Nomadic Tribes etc., Agnikulakshatriya, Palli, Vadabaliya, Besta, jalari, Gangavar, G angaputra, Goondla, Vanyakulakshatriya (Vannekapu, Vannereddi, Pallikapu, PallireddyNeyyala and Pattapu) \*Mudiraj / Mutrasi / Tenugollu, The G.O. Ms.No. 15 BCW(C2) Dept., dt. 19/02/2009 is suspended. Hence the inclusion of Mudiraj / Mutrasi / Tenugollu is suspended) vide Hon'ble A.P. High Court orders in WP No. 2122/2009 dated: 9-04- 2009. Kandra added as per G.O.Ms.No.09 Backward Classes Welfare (F)Dept., Dt:20.04.2023.
2. Balasanthu, Bahurupi
3. Bandara
4. Budabukkala
5. Rajaka (ChakaliVannar)
6. Dasari (formerly engaged in bikshatana) (amended vide G.O.Rt.No.32,BCW(M1) Department, dated23/02/1995)
7. Dommara
8. Gangiredlavaru
9. Jangam (whose traditional occupation is begging)
10. Jogi
11. Katipapala
12. Korcha
13. Lambada or Banjarain Telangana Area (deleted and included in S.T. list vide G.O.Ms.No.149, SW, dated3/5/1978)
14. Medari or Mahendra
15. Mondivaru, Mondibanda, Banda
16. NayeeBrahmin (Mangali), Mangala and Bajantri (amended vide G.O.Ms.No.1,BCW(M1) Department, dated 6/1/1996)
17. Nakkala(Deleted vide G.O.Ms.No.21,BCW(C2)Dept., Dt.20/06/2011)
18. VamshaRaj(amended vide G.O.Ms.No.27,BCW(M1)Department, dated23/06/1995 deleting the Original name Pitchiguntla)
19. Pamula
20. Pardhi(Mirshikari)
21. Pambala
22. Peddammavandlu, Devaravandlu, Yellammavandlu, Mutyalammavandlu (Dammali, Dammala, Dammula, Damala Castes confined to Srikakulam dist. Vide G.O.Ms. No.: 9 BCW(C2)Dept.,Dt.9/04/2008)
23. Veeramushti(Nettikotala), Veerabhadreeya (Amended vide G.O.Ms.No.62,BCW(M1) Dept., Dt.10/12/1996)
24. Valmikiboya(Boya, Bedar, Kirataka, Nishadi, Yellapi, PeddaBoya) Talayari and Chunduvallu (G.O.Ms.No.124,SW,Dt.24.06.85)Yellapi and Yellapu are one and the same amended vide G.O.Ms.No.61,BCW(M1)Dept.,Dt.05.12.1996)
25. Yerukalas in Telangana area (deleted and included in the list of S.Ts)
26. Gudala
27. Kanjara-Bhatta
28. Kalinga(Kinthala deleted vide G.O.Ms.No.53, SW, Dt.07.03.1980)
29. KepmareorReddika
30. Mondipatta
31. Nokkar
32. ParikiMuggula
33. Yata
34. Chopemari
35. Kaikadi
36. Joshinandiwalas
37. Odde(Oddilu,Vaddi,Vaddelu)
38. Mandula (Govt.MemoNo.40-VI/70-1,Edn.,Dt.10.02.1972)
39. Mehator(Muslim)(Govt.MemoNo.234-VI/72-2,Edn.,Dt.05.07.1972)
40. Kunapuli (Govt.MemoNo.1279/P1/74-10,E&SW,Dt.03.08.1975)
41. Patra (included in G.O.Ms.No.8, BCW(C2) Dept.,Dt.28.08.2006)
42. Kurakula of Srikakulam, Vizianagaram and Visakhapatnam Districts only. Included vide in G.O.MS.No.26BCW(C2)Dept.,Dt.4/07/08
43. Pondara of Srikakulam, Vizianagaram, and Visakhapatnam Districts only. Included vide G.O.MS.No.28BCW(C2)Dept., Dt.4/07/08
44. Samanthula, Samantha, sountia, Sauntia of Srikakulam District only. Included vide G.O.MS.No. 29BCW(C2) Dept.,Dt.4/07/08
45. pala-Ekari, Ekila, Vyakula, Ekiri, Nayanivaru, Palegaru, Tolagari, Kavali of Chittor, Cuddapah, Kurnool, Anantapur, Nellore, Hyderabad and Rangareddy Districts only. Included Vide G.O.MS. No. 23 B.C. W (C2) Dept., Dt. 4/07/08
46. Rajannala, Rajannalu of Karimnagar, Warangal, Nizamabad and Adilabad Districts only. (included in videG.O.Ms.No.44B.C.W(C2)Dept.,Dt.07/08/2008).

47. Bukka Ayyavars, Included vide G.O.Ms.No.6 Backward Classes Welfare(C2)Dept., dt. 19/02/2009.
48. Gotrala, Included vide G.O.Ms.No.7 Backward Classes Welfare (C2)Dept.,dt.19/02/2009. The area of operation shall be confined to Telangana Region only.
49. Kasikapadi/Kasikapudi, Included vide G.O.Ms.No.8 Backward Classes Welfare(C2)Dept., dt. 19/02/2009. The area of operation shall be confined to Hyderabad, Rangareddy, Nizamabad, Mahaboobnagar and Adilabad Districts of Telangana Region only.
50. Siddula, Included vide G.O.Ms.No.9 Backward Classes Welfare(C2) Dept., dt.19/02/2009. The area of operation shall be confined to Telangana Region only.
51. Sikligar/Saikalgar, Included vide G.O.Ms.No.10 Backward Classes Welfare(C2) Dept.,dt. 19/02/2009.
52. Poosala included vide G.O.Ms.No.16 Backward Classes Welfare(C2) Dept.,dt.19/02/2009.
53. Aasadula/Asadula, included vide G.O.Ms.No.13, Backward Classes Welfare(C2)Dept., Dt. 27/05/2011. The area of operation shall be confined to East Godavari and West Godavari Districts only.
54. Keuta/Kevuto/Keviti, included vide G.O.Ms.No.15, Backward Classes Welfare (C2)Dept., Dt. 27/05/2011. The area of operation shall be confined to Srikakulam District only.

GROUP-B(Vocational)

1. Achukatlavandlu in the Districts of Visakhapatnam and Guntur confined to Hindus only as amended vide G.O.Ms.No.8,BCW(C2)Dept., Dt.29.03.2000
2. Aryakshatriya, Chittari, Giniyar, Chitrakara, Nakshas (Much Telugu Speaking deleted vide G.O.Ms.No.31 ,BCW(M1)Dept., 11.06.1996)
3. Devanga
4. Goud (Ediga) Gouda (Gamella) Kalalee, Goundla, Settibalija of Vishaphapatnam, East Godavari, WestGodavari and Krishna Districts and Srisayana (Segidi)-(amended vide G.O. Ms.No.16,BCW(A1)Dept., dt.19.06.1997
5. Dudekula,Laddaf,PinjariorNoorbash
6. Gandla, Telikula, Devatilakula(Amended vide G.O.Ms.No.13,BCW(A1)Dept., dt. 20.05.1997)
7. Jandra
8. KummaraorKulala, Salivahana(Salivahana added vide G.O.Ms.No.28,BCW(M1)Dept., 24.06.1995)
9. Karikalabhakthulu, KaikolanorKaikala(SengundamorSengunther)
10. Karnabhakthulu
11. KurubaorKuruma
12. Nagavaddilu
13. Neelakanthi
14. Patkar(Khatri)
15. Perika(Perikabalija, Puragirikshatriya)
16. NessorKurni
17. Padmasali(Sali, Salivan, Pattusali, Senapathulu, ThogataSali)
18. Srisayana(**sagidi**)-deleted and added to Sl.No.4 of Group-B)
19. Swakulasali
20. Thogata, ThogatorThogataveerakshtriya
21. Viswabrahmin, Viswakarma (AusulaorKamsali, Kammari, KanchariVadlaorVadraor Vadrangi and Silpis) (Viswakarma added vide G.O.Ms.No.59BCW(M1)Dept., Dt. 06.12.1995)
22. Kunchiti, Vakkaliga, Vakkaligara, Kunchitiga of Anantapur Dist. Only vide G.O.Ms.No.10 BCW(C-2)Dept.,Dt.9-04-2008
23. Lodh, Lodhi, Lodha of Hyderabad, Rangareddy, Khammam and Adilabad Districts only. Included in Vide G.O.MS.No.22BCW(C2)Dept., Dt.4/07/08
24. Bondili (included in vide G.O.Ms.No.42,B.C.W(C2)Dept.,Dt.07/08/2008)
25. Are Marathi, Maratha (Non-Brahmins), Arakalies and Surabhi Natakala vallu. (included in vide G.O.Ms.No.40,B.C.W(C2)Dept.,Dt.07/08/2008).Tholu Bommalata vallu added as per G.O.Ms.No.08,Backward Classes Welfare (F)Dept.,Dt:20.04.2023.
26. Neeli (included in videG.O.Ms.No.43,B.C.W(C2)Dept.,Dt.07/08/2008).
27. Budubunjala/Bhunjwa/Bhadbhunja, included vide G.O.Ms.No.11, Backward Classes Welfare (C2) Dept., Dt.27/05/2011.The area of operation shall be confined to Hyderabad and Ranga Reddy District only.
28. Gudia/Gudiya, included vide G.O.Ms. No. 14, Backward Classes Welfare (C2) Dept., Dt. 27/05/2011. The area of operation shall be confined to Srikakulam, Vizianagaram and Vishakhapatnam, district only.



**GROUP -C****Scheduled Castes converts to Christianity and their progeny  
(Substituted in G.O.Ms.No. 159, G.A. (Ser.D) Dept., dt. 02/04/1981)****GROUP – D (Other Classes)**

1. Agar
2. Are-Katika, Katika, Are-Suryavamsi (Are -Suryavamsi added vide G.O.Ms.No.39, B.C. W (C2) Dept., Dt. 07/08/08)
3. Atagara
4. Bhatraju
5. Chippolu(Mera)
6. Gavara
7. Godaba
8. Hatkar
9. Jakkala
10. Jingar
11. Kandra Deleted and added to Sl.No.01 Under BC-A Group as per G.O.Ms.No.09 BCW(F)Dept., Dt:20.04.2023.
12. Kosthi
13. Kachi
14. SuryaBalija, (Kalavanthulu) Ganika (amended videG.O.Ms.No.20,BCW(P2) Dept., Dt. 19.07.1994)
15. Krishanabalija(Dasari,Bukka)
16. Koppulavelama
17. Mathura
18. Mali (Bare, Barai, Marar and Tamboli of all Districts of Telangana Region added as synonyms vide G.O.Ms.No.3, BCW(C2) Dept., Dt.09.01.2004 and G.O.Ms.No.45, B.C.W(C2)Dept., Dt.07/08/2008)
19. Mudiraj/ Mutrasi/ Tenugollu.
20. Munnurukapu(Telangana)
21. Nagavamsam (Nagavamsa) vide G.O.Ms.No.53, BC Welfare Dept., dated:19/09/1996
22. Nelli (deleted vide G.O.Ms.No.43,B.C.W(C2)Dept.,Dt.07/08/2008)
23. Polinativelmas of Srikakulam and Visakhapatnam districts
24. Deleted vide G.O.Ms.No.16 Backward Classes Welfare (C2) Dept.,dt.19/02/2009
25. Passi
26. Rangrez or Bhavasarakshtriya
27. Sadhuchetty
28. Satani(Chattadasrivaishnava)
29. Tammali (Non-Brahmins) (Shudra Caste) whose traditional occupation is playing musical instruments, vending of flowers and giving assistance in temple service but not Shivarchakars. Included videG.O.Ms.No.7, Backward Classes Welfare(C2)Dept.,Dt.19/02/2011).
30. Turupukapus or Gajulakapus {... the words "of Srikakulkam, Vizianagaram and Vishakapatnam Districts "were deleted vide G.O.Ms.No.62,Backward Classes Welfare(C2) Dept., dt. 20/12/2008 and G.O. Ms.No. 19 Backward Classes Welfare (C2) Dept., dt. 19/02/2009} who are subject to Social customs or divorce and remarriage among their women(G.O.Ms.No.65,E&SW,dt.18.02.1994)
31. UpparaorSagara
32. Vanjara (Vanjari)
33. Yadava (Golla)
34. Are, Are vallu and Arollu of Telangana District (Included vide G.O.Ms.No.11, Backward Classes Welfare (C-2) Department, dt. 13/5/2003 and G.O.Ms. No. 41, B.C.W(C2) Dept.,Dt.07/08/2008)
35. Sadara, Sadaru of Anantapur Dist. Only vide G.O.Ms.No.11BCW(C-2) Dept., Dt.9-04-2008
36. Arava of Srikakulam District only. Included in vide G.O.MS.No.24BCW(C2) Dept.,Dt.4/07/08
37. Ayyaraka, of Srikakulam, Vizianagaram, Visakhapatnam, EastGodavari, WestGodavari, Krishna, Guntur, Khammam and Warangal Districts only. Included in vide G.O.MS.No.25BC W(C2) Dept., Dt.4/07/08
38. Nagaralu of Srikakulam, Vizianagaram, Visakhapatnam, Krishna, Hyderabad and Rangareddy Districts only. Included in vide G.O.MS.No.27BCW(C2)Dept.,Dt.4/07/08
39. Aghamudian, Aghamudiar, Agamudivellalar and Agamudimudaliar including ThuluvaVellalasofChittoor,Nellore,Kurnool,Anantapur,HyderabadandRangareddy Districts only. Included in vide G.O.MS.No.20BCW(C2) Dept.,Dt.4/07/08
40. BeriVysya, BeriChetty of Chittoor, Nellore and Krishna Districts only. Included in vide G.O.MS.No.21 BCW(C2) Dept., Dt.4/07/08
41. Atirasa included vide G.O. Ms.No.5 Backward Classes Welfare (C2) Dept., dt.19/02/2009. The area of operation shall be confined to East Godavari and West Godavari Districts only.
42. Sondj/Sundi included vide G.O.Ms.No.11 Backward Classes Welfare (C2) Dept., dt. 19/02/2009.

43. Varala included vide G.O.Ms.No.12 Backward Classes Welfare (C2) Dept., dt.19/02/2009. The area of operation shall be confined to Telangana region only.
44. Sistikaranam included vide G.O.Ms.No.13 Backward Classes Welfare(C2) Dept., dt. 19/02/2009.
45. LakkamariKapu included vide G.O.Ms.No.14 Backward Classes Welfare (C2) Dept., dt. 19/02/2009.The area of operation shall be confined to Telangana region only.
46. VeerashaivaLingayat/Lingabalija, included vide G.O.Ms.No.22 Backward Classes Welfare (C2) Dept., dt.28/02/2009.
47. Kurmi, included videG.O.Ms.No.12, Backward Classes Welfare (C2)Dept.,Dt.27/05/2011. The area of operation shall be confined to Telangana Region and also Krishna District only.
48. KalingaKomati /KalingaVysya videG.O.Ms.No.10 Backward classes Welfare(c)Department Dated.24.9.2014. The area of operation shall be confined to Srikakulam, Vizianagaram and Visakhapatnam district sonly.

### **GROUP-E**

(Socially and Educationally Backward Classes of Muslims)

1. Achchukattalavandlu, Singali, Singamvally, Achchupanivally, Achchukattuvaru, Achukatlavandlu.
2. AttarSaibuli, Attarollu
3. DhobiMuslim/MuslimDhobi/DhobiMusalman, TurkaChaklaorTurkaSakala, TurakaChakali, TulukkaVannan, TskalasorChakalas, MuslimRajakas.
4. Faqir, FhakhirBudbudki,Ghanti,Fhakhir,GhantaFhakhirlu,TurakaBudbudki,Derves,Fakeer
5. GaradiMuslim, GaradiSaibulu, Pamulavally, Kani-Kattuvally, Garadollu, Garadiga.
6. GosangiMuslim, PhakeerSayebulu
7. GuddiEluguvally, EluguBantuvally, MusalmanKeeluGurrallavally
8. Hajam, Nai, NaiMuslim, Navid
9. Labbi, Labbai, Labbon, Labba
10. Pakeerla, Borewale, Deraphakirlu, Bonthala
11. Kureshi/Khureshi, Khasab, MaratiKhasab, MuslimKatika, KhatikMuslim
12. Shaik/Sheikh
13. Siddi,Yaba,Habshi, Jasi
14. Turaka Kasha, KakkukotteZinkaSaibulu, chakkitakanevale, TerugaduGontalavaru, Thirugatiganta, RollakuKakkuKottevaru, PattarPhodulu, Chakketakare, ThurakaKasha
15. Other Muslim groups excluding Syed, Saiyed, Sayyad, Mushaik; Mughal, Moghal;Pathans; Irani; Arab; Bohara, Bohra; Shia Imami Ismaili, Khoja; Cutchi-Memon; Jamayat; Navayat; and all the synonyms and sub-groups of the excluded groups; and except those who have been already included in the State List of Backward Classes.

N.B.:1.The above list is for information and subject to confirmation with reference to G.O. Ms. No.58,SW(J)Department, dated12/05/1997 and time to time orders.

2.On account of any reason what so ever in case of any doubt/ disputer is in g in the matter of community status (SC/ST/BC/OC) of any candidate, subject to satisfaction with regard to relevant rules and regulations in force the decision of the Commission shall be final in all such cases.

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